

RICHMOND RACE CLUB

ABN 80 000 225 623

P.O. BOX 245,

RICHMOND. N.S.W. 2753

TEL: 4578 2136 FAX: 4578 3627

Email: info@richmondgreyhounds.com.au

Website: www.richmondgreyhounds.com.au

At Richmond Race Club we strive to meet all of your individual function needs.

We cater for Birthday & Engagement parties, work functions, Christmas break-ups, dinners, and fund-raising events. We can provide a cost effective solution, with a personal touch, so please contact the Club to discuss your needs in detail to enable us to supply you with a formal quote.

Please note that all details contained within this package are correct at time of printing, although they are subject to change without notice.

Our Extensive range of menus includes roast meals, hot and cold smorgasbords, BBQ, and Platters. All these menus and the beverage list are available via our friendly function staff.

FUNCTION ROOMS:

SPONSORS' ROOM

At the western end of the grandstand, the Sponsors' Room comfortably seats 80 guests. With a balcony that allows guests enjoy the night air as they chat over a fine wine, this function room is one of our most popular.



DE BORTOLI ROOM

DE BORTOLI WINES

At the opposite end of the Grandstand, the De Bortoli Room caters for functions of between 20 and 35 people and guests can take advantage of the spacious outdoor seating area to sit and gaze at the stars. The perfect venue for the smaller functions.



Outdoor seating area

PATRONS' LOUNGE

This area has been recently renovated and can provide seating for up to 150 people. Large glassed windows provide an uninterrupted view of the greyhound track and this area is suitable for weddings, conferences and businessmen's luncheons.



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Function Room/Venue Hire Application

Title/Name of Event:

Event Organiser contact information:

Name:

Telephone:.....

Mobile:.....

Email:.....

Postal Address:.....

.....

General Event Information:

Brief Description (Type and nature) of Event:

.....

Date of Event:.....Start time:Finish time:.....

Anticipated numbers of attendees: (Final number must be advised one week prior to the function).

Special requirements e.g. P.A. system, video etc (additional fee will be required):

.....

.....

I, the undersigned agree to reimburse Richmond Race Club for any damage to, or loss of equipment that arise as a result of this event:

.....

Signature of organiser

TERMS AND CONDITIONS:

- ✚ Menu choices are attached. Menu costs can be obtained by contacting either Ivan Tilley on 0437 573355 or Mark Malone on 0405 202982. Price includes room hire, setting up of room, tablecloth and napkin hire, food and general cleaning. An additional fee may be charged where an event generates cleaning beyond the normal level.
 - ✚ A deposit is required to confirm your booking.
 - ✚ Your menu selection, times for serving and final numbers are required one week prior to the function date. Final Payment is required seventy two hours prior to the function date unless otherwise arranged with the Function Manager. Function numbers can still be increased up to 24 hours prior to the function commencing (although no decrease can be accepted) with the additional payment required at the same time.
 - ✚ Richmond Race Club requires a bond to be paid for the hire of rooms or any area of the racecourse and must be paid with the deposit. The bond amount will be advised at the time of booking and is fully refundable and will be reimbursed upon inspection of premises once the function is finalised.
 - ✚ Food may not be purchased from any external source and brought onto the premises. The only exception is cake to celebrate the occasion, which must be authorised prior to your function commencing. Kindly advise the Function Manager of any expected deliveries.
 - ✚ Beverages can be based on consumption or a bar tab. You simply advise a bar tab amount and advise us of the beverages to be available for your guests. The Function Manager will monitor this throughout the function and liaise with you. Our beverage price list is available on request.
- All Richmond Race Club Function staff are trained in the Responsible Service of Alcohol. It is the Club's policy that all staff follow through on any possible breach of code. Beverages may not be purchased from external source and be brought onto the premises. This includes from our on-site outlets.
- ✚ The deposit is non-refundable, however, it is transferable to another date should you give at least one month's notice. Should your function be cancelled within I week from the function date, full payment of catering and room hire is still required for the confirmed numbers and any deposit will be forfeited.

- ✚ Payment can be made by cash, cheque or direct deposit. If paying in person an appointment needs to be arranged with the Function Manager to organize a suitable time. All pricing listed are inclusive of GST and the included menus will remain current for a period of three months. Beverages prices are subject to change without notice, based on applicable increases.
- ✚ In the event of inability to comply with any of the provisions of this contract by virtue of cessation or interruption of electricity or gas supplies, industrial disputes, plant or equipment failure, unavailability of food items, other unforeseen contingency or accident the venue reserves the right to cancel any booking or refund any deposit without notice.
- ✚ Please read all the above terms and conditions, sign the attached application and return to the function manager:
(email: bradtogo2@bigpond.com or Fax 02 4576 3627
- ✚ Thank you again for choosing the Richmond Race Club for your upcoming function. We look forward to assisting in making your event an enjoyable one.

RICHMOND RACE CLUB MENUS

Buffets

Option One:

Your choice of *two* of the following hot fork dishes served with *Potato Bake* or *Jasmine Rice*

- * Chicken Provencal, a fresh tomato sauce with basil and oregano
- * Beef Stroganoff
- * Curried prawns
- * Veal and wild mushroom ragout
- * Bread Roll & Butter Portions

DESSERTS-

Assorted cakes
e.g. Mud cake, assorted cheesecakes,
Lemon Meringue Pie, Assorted tortes,

Tea & Coffee

Also Cheese, Sandwich & Fruit Platters available on request (poa)

Freshly brewed coffee, tea

Option Two:

Your choice of *two* of the following carvery dishes served with *Roasted Vegetables*

- * Roast leg of lamb with mint jelly
- * Roast beef
- * Roast loin of premium pork with apple sauce
- * Roast Chicken
- * Bread Roll & Butter Portions

VEGETABLES-

Roasted potatoes
Baked Jap pumpkin
Buttered peas or beans
Cauliflower in cheese sauce
Honey glazed carrots

DESSERTS-

Assorted cakes
e.g. Mud cake, assorted cheesecakes,
Lemon Meringue Pie, Assorted tortes,

Tea & Coffee

Also Cheese, Sandwich & Fruit Platters available on request

Option Three:

Fresh ocean king prawns
Freshly shucked oysters
Smoked Atlantic salmon
Fish Cocktail - Calamari – Prawn Cutlets

SALADS-

Chef's selection of four seasonal salads
-Potato salad - Coleslaw salad
Caesar salad- Green salad - Pasta salad – spinach salad
Bread Roll & Butter Portions

DESSERTS-

Assorted cakes
e.g. Mud cake, assorted cheesecakes,
Lemon Meringue Pie, Assorted tortes,

Tea & Coffee

Also Cheese, Sandwich & Fruit Platters available on request

Option Four: COLD BUFFET

FINGER FOOD- choice of 4

-Cheese & spinach pastries - Salt & Pepper Squid
-Boneless chicken drumsticks -Mini Dim-Sims
-Spicy meat balls -Mini spring rolls
-Fish cocktails

SELECTION

-Ham
-Chicken
-Turkey

SALADS-

Your choice of *four* of Chef's selection of seasonal salads:
-Potato salad - Coleslaw salad
Caesar salad- Green salad - Pasta salad – spinach salad

Bread Roll & Butter Portions

DESSERTS-

Assorted cakes
e.g. Mud cake, assorted cheesecakes,
Lemon Meringue Pie, Assorted tortes,

Tea & coffee

Also Cheese, Sandwich & Fruit Platters available on request

Option Five:

FINGER FOOD- choice of 7

- Cheese & Spinach Pastries - Salt & Pepper Squid
- Boneless Chicken Drumsticks -Mini Dim-Sims
- Spicy Meat Balls -Mini Spring Rolls
- Fish Cocktails -Cocktail Quiche
- Assorted Pastizzie

Tea & Coffee

Option Six:

Fresh ocean king prawns

Freshly shucked oysters

Cold Meats:

Ham

Chicken

Hot Dish:

Your choice of *two* of the following hot fork dishes served with *Potato Bake* or *Jasmine Rice*

- * Chicken Provencal, a fresh tomato sauce with basil and oregano
- * Beef Stroganoff
- * Curried prawns
- * Veal and wild mushroom ragout

Salads:

Your choice of *four* of Chef's selection of seasonal salads:

- Potato salad - Coleslaw salad
- Caesar salad - Green salad - Pasta salad – spinach salad

Dessert

Assorted cakes

Bread Roll & Butter Portions

Tea & coffee

Option Seven: (same as Option 6 but without the seafood)

Cold Meats:

Ham

Chicken

Hot Dish:

Your choice of two of the following hot fork dishes served with *Potato Bake* or *Jasmine Rice*

* Chicken Provencal, a fresh tomato sauce with basil and oregano

* Beef Stroganoff

* Curried prawns

* Veal and wild mushroom ragout

Salads:

Your choice of four of Chef's selection of seasonal salads:

- Potato salad - Coleslaw salad

- Caesar salad - Green salad - Pasta salad – spinach salad

Dessert

Assorted cakes

Bread Roll & Butter Portions

Tea & coffee